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MEETING MINUTES

June 26, 2008

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field Building 440 Room 276. Chair Lockwood called the meeting to order. Attendees and guests introduced themselves. A quorum was present.

Members Present:

- Chair, R. Mark Lockwood, Idaho Chief's of Police Association
- Vice Chair, Lorin Nielsen, Idaho Sheriffs Association
- Michael Candelaria, United States Department of Interior
- Stan Passey, Idaho State Police, Proxy for Jerry Russell
- Caryl Frasier, Idaho Department of Corrections, Proxy for Jay Christensen
- Dia Gainor, Idaho Department of Health and Welfare
- Jerry Goetz, Federal Law Enforcement
- Steve Steiner, Idaho Military Division, Proxy for William Shawver
- Greg Laragan, Idaho Transportation Department
- Brad Hufford, Idaho Bureau of Homeland Security, Proxy for Mary Halverson
- Joe Young, Idaho Association of Counties
- Shawn Larsen, Association of Idaho Cities
- Chris Wright, Idaho Fish and Game, Proxy for Jon Heggen
- Mark Wendelsdorf, Idaho Fire Chief's Association
- Dodie Collier, Project Manager

Others Present:

- James Brede, Public Safety Communications
- Kit Eldredge, M/A-Com
- Eddie Goldsmith, IECC 911 Project Manager
- Todd Herrera, Canyon County Sheriff Office
- Matt Howarth, Motorola
- Nicola Jansen, Ada County Sheriff's Office
- Greg Newberry, White Cloud Communications
- Martin Knoelk, Idaho Fire Chiefs Association
- Russ Bundy, Ada County Sheriff Office
- Skip Smyser, Connolly and Smyser
- Rick Bailey, Sandpoint Police Department
- Chuck Robertson, Wireless Site Solutions
- Char Nelson, Blaine County
- Gene Ramsey, Blaine County
- Lex Rutter, GEO-Communications
- Bob Larose, Raytheon
- Representative from Bonneville County Sheriff's Office– via telephone bridge
- Representatives from INL – via telephone bridge

Welcome/Introductions

Lockwood requested introductions and made some minor changes to the Agenda.

Review & Approve Minutes—Chair Lockwood

Lockwood asked for a review of the April minutes.

Motion: Young moved and Goetz seconded that the April minutes be approved. The motion passed by a unanimous vote.

Laragan noted one discrepancy, located in the Open Comment section of the April Minutes.

Motion: It was moved and seconded that the Council approve the April Minutes with the correction of afore mentioned discrepancy. The motion passed by unanimous vote.

SIEC Re-Appointments- Mark Lockwood

Re-appointments draft letter was available for all personnel attending the meeting. Lockwood reported the Idaho Statewide Interoperability Executive Council (SIEC) has five members whose terms of service are due to expire in July. Lockwood briefed on the Re-appointments and said a draft was forwarded to Col. Shawver for review.

Gainor recommended the following change on the front page of the draft. The following title should be written: National Interagency Fire Center instead of National Interagency Fire Agency.

National Association of Counties Interop Comm Report from D.C.- Joe Young

Young reported on a workshop he recently attended in Washington D.C. The following four groups were the primary focus of the workshop:

- Technology
- Funding
- Interoperability 101
- Building Relationships

These four major areas were identified as needs at the local level, all the way up to the state. He reported on the creation of the Office of Emergency Communications (OEC), a new division of the Bureau of Homeland Security. He talked about how future grants will process through the OEC, through SIEC and down to the county level. The OEC will be the focal point concerning interoperability at the federal level and will create much of the guidelines. The OEC presentation emphasized accountability and cooperation as a high priority concerning funding. Currently all of the fifty states have their plans submitted, including the six territories. The national plan will now be put together and should be in draft form sometime in July. Criteria from the state SCIP will be used to build a federal plan. The OEC has also identified fifty million dollars available at the national level, earmarked for planning, operations and governance. Additionally, the technology group has requested the creation of a website to be used at the county and city level. The website will be continually updated and will provide important information concerning the funding process. The Interoperability 101 group discussed

how to get all agencies to the table to educate policy makers and elected officials. Young suggested putting together presentations to help in the education process. Young was assigned to the Building Relationships Workgroup and they worked on producing a workbook that will be available to counties and cities. The funding piece from the OEC may start in October and they had proposed various training ideas to be delivered to the state directors. The workgroups encouraged being connected and emphasized the importance of cooperation between all groups and agencies.

Update on the Interoperable Emergency Communications Grant Program (IECGP)- Brad Hufford and Steve Steiner

Hufford presented the following Quick Facts breakdown of the grant program:

Program Description

- Nationwide \$48,575,000
- Idaho \$242,875
- Purpose:
 - Priority 1: Leadership and Governance (SIEC & PSCGC)
 - Priority 2: Common Planning and Operational Protocols, and Emergency Responder Skills and Capabilities.

Requirements

- The State Administrative Agency SAA is the only eligible applicant
- 80% must be passed through
- 3% M&A
- No match requirement
- Equipment is Not an allowable cost category for the IECGP
- Application Deadline, July 14, 2008 to BHS and July 21, 2008 to grants.gov
- Project must support the SCIP
- Projects must be submitted and the Investment Justification template provided
- 24 month performance period

Steiner attended a conference in Washington D.C. and reported on the following items: California, Washington, Idaho and Utah have formed a state partnership for Interoperability. The Department of Justice is currently working with us to form the 1st multi-state business plan for Interoperability and the plan will be used as a model for other states. Steiner anticipates the partnership will enhance future funding opportunities. Steiner gave an overview of our current microwave system and said it is connected to Montana, Wyoming and will be connecting to Oregon and Washington in the near future. The Department of Justice said that once the business plan was complete, we will go after the funding. Steiner said this partnership will divide the state into three regions and this is the state plan we intend to bring forward. We are asking the SIEC to model a similar plan, so these three regions become the regional plan for the state. Additionally, we hope the SIEC selects a representative from these three regions to represent the counties in those regions. We also received approved funding to put in broadband connectivity to all counties and currently working the requisition for the Motorola back haul links. The Department of Justice would like to utilize our system to access local entities and pass through to other states as needed. Steiner emphasized that this partnership is only the start and we hope to eventually see a Western Regional Partnership.

Lockwood said that due to the time constraints it is being fast tracked and discussed the three region concept.

Steiner said Col. Shawver had proposed that the SIEC and PSCGC come together as soon as possible to form this governance model.

Lockwood clarified that we are still separate entities, working together to show collaboration at the federal level. Lockwood asked the council to approve the three region concept to be added to the grant as a start to qualify for the \$242,875.

Motion: Neilson moved and Young seconded that the three (3) Region Concept be approved. The motion passed by a unanimous vote.

Response to FCC- Call for Comment of Re-auction- Mark Lockwood

Lockwood discussed the Re-auction Docket and distributed a copy to all members. He said we must stay engaged at the federal level and said the Docket will be posted on the SIEC website along with his response.

Public Safety Interoperable Communications (PSIC) Update- Steve Steiner

The process has begun and awards went out to perspective grant awardees. The state had several minor issues due to timelines and matching. We have purchased a trunk radio for use at Iona Butte; obligations were met and the radio will be installed at a later date. Steiner said we will move forward with the PSIC Grant based on what has been submitted. If there are any changes, we need to know as soon as possible so we can get approval through the federal level.

Commercial Advisory Group (CAG) Meeting Report- Lorin Nielsen

Nielson reported that the group held its inaugural meeting in May and had good representation from commercial vendors. Vendors are waiting for additional direction on what we need from them.

Collier added that we received positive feedback from participating vendors and had asked them about their level of involvement. She also noted that there will be future issues that surface and vendors play an important role providing expertise and recommendations.

Technical Subcommittee Update- Lorin Nielsen

Nielson presented the following four counties to the board for recommendation to the Council for approved plans: Lemhi, Minidoka, Valley and Nez Pierce. Nielson also said Gem County had their plan in the process.

Nielson proposed that the SIEC approve the four new county plans.

Motion: Young moved and Laragen seconded that the four (4) counties plans be approved. The motion passed by a unanimous vote.

EMS Grant Update- Dia Gainor

Gainer thanked the Bureau of Health Preparedness and Resource Development for the \$350,000 made available. The acceptable distribution under the parameters of the grant was for interoperable communications. They quickly put together the framework for the scoring of criteria and started the process. In addition, applicants had the option to defer their application privilege to the county level. They received fifty-one applications for priority one items, totaling over one million dollars and were able to award the entire requested amount to these organizations.

Open Comment Period

Nielson said he had recently met with the Idaho State Police (ISP), Region 5-6 and they now have an open patch to communicate. Nielson said this is a real step forward and extremely helpful. Additionally, he talked about training sessions conducted within his organization and noted there is still some governance that needs to be accomplished. Next week they will be assigning talk groups to further test the performance of the system.

Young voiced his concern relating to the absence of Legislative Council members and the need to have a Legislative body at the SIEC meetings.

Lockwood said he will talk to Col. Shawver and possibly re-send the letter of appointment to SIEC legislative representation to reiterate the importance of the SIEC meetings.

Steiner asked the SIEC to nominate a person to help evaluate grant proposals with negative results. After further discussion Lockwood said he had a possible nominee and will further coordinate as necessary.

Goldsmith briefed the council on several ECC on-going projects within the state. He covered several county and state 9-1-1 plans and reported on projects completed this year.

The next SIEC meeting will be held on July 24, 2008 at Gowen Field, Bldg 440, Room 276.

Motion: Nielsen moved and Young seconded that the Council adjourn. The motion passed by a unanimous vote.